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IA-0000000662

Individual Application

Application ID	IA-0000000662	Account	AUW Grants Management
Application Status	Submitted	Contact	Edeluisa Baguio Larena

ACT 310 - Application for Grants

Legal Name of Requesting Org/Individual	Maui Family Support Services, Inc.	DBA	Maui Family Support Services, Inc.
Type of Business Entity	501 (C)(3) Non-Profit Corporation	Existing Service(Presently in Operation)	Yes
Mailing Address	1844 Wili Pa Loop Wailuku, Hawaii 96793 United States	Amount of State Funds Requested	\$820,795.00
Island	Maui		

Program Overview

Program 1 Overview

Program 2 Overview

Program 3 Overview

Department Notes

Agency Eligibility

Recipient of Terminated Federal Funding	Yes	Able to Provide Documentation Evidence	Yes
Serves Negatively Impacted Populations	No	Narrative	Maui Family Support Services, Inc. (MFSS) has experienced a substantial funding reduction for its Early Head Start (EHS) program. The funding has decreased from \$3,174,688 to \$2,109,766, resulting in a loss of over \$1 million. This reduction impacts the comprehensive services we provide between Program Year 1 and Program Year 2. Attached are the combined two Notices of Award that detail this budget cut.
Date Funding Stopped	8/1/2025		

Amount of Other Funds Available

State Fund Total Amount	\$2,576,770.00	County Fund Total Amount	\$1,339,410.00
Federal Fund Total Amount	\$2,687,813.00	Private/Other Fund Total Amount	\$1,694,179.00

Total Amount of State Grants \$6,238,931.00

Unrestricted Assets \$3,360,586.00

Contact Person for Matters Involving this Application

Applicant Name	Edeluisa Baguio-Larena	Applicant Title	Chief Executive Officer
Applicant Phone	(808) 867-9144	Applicant Email	edeluisa@mfss.org

State of Hawaii Eligibility

Organization is Licensed or Accredited	Yes	Nonprofit is a 501c3	Yes
Complies with Anti-Discrimination Laws	Yes	Nonprofit has Governing Board	Yes
Will not Use State Funds for Lobbying	Yes	Is Incorporated Under Laws of State	Yes
Will Allow Access to Audit Records	Yes	Has Bylaws and Policies	Yes

Account Information

Organization Name	Maui Family Support Services, Inc.	Organization DBA	
EIN	██████████	Street	1844 Wili Pa Loop
Account Email	mauikeiki@mfss.org	City	Wailuku
Account Phone	(808) 242-0900	State	HI
Website	https://www.mfss.org	Zip	96793
Mission Statement	The Mission of Maui Family Support Services, Inc. is to promote healthy family functioning by providing supportive services which build on families' strengths. The Prime Directive is to utilize our collective resources to build safe, healthy, and thriving families thereby preventing child abuse and neglect.		

Point of Contact

Point of Contact First Name	Larae	Point of Contact Last Name	Balag
Point of Contact Title	Director of Early Childhood Education	Point of Contact Email	larae@mfss.org
Point of Contact Phone	(808) 867-9158		

Leadership

Leadership First Name	Edeluisa	Leadership Last Name	Baguio-Larena
Leadership Title	Chief Executive Officer	Leadership Email	edeluisa@mfss.org
Leadership Phone	(808) 867-9144		

Background and Summary

Applicant Background	Maui Family Support Services, Inc. (MFSS) is a private, nonprofit 501(c)(3) agency in its 45th year of continuous service to families across Maui County, including Maui, Lāna'i, and Moloka'i. MFSS serves pregnant women, families with newborns and young children, youth identified as high risk for school failure, pregnant and parenting teens, uninvolved fathers, and parents at high risk for child abuse and neglect. MFSS
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programs involve identifying families at risk for child maltreatment and poor maternal and child health outcomes and providing effective prevention and early intervention services. For over 44 years now, MFSS has served families who have low socioeconomic status, including those with income at federal poverty guidelines and those with environmental risk factors such as domestic abuse, mental health (including maternal depression), substance use and abuse, underemployment/unemployment, and poverty.

Funding Request Purpose	MFSS requests funding for its Early Head Start (EHS) program with the following goals and objectives: Goal 1: Sustain Early Childhood Education (ECE) Services in Maui County to serve a more significant percentage of children in Quality Licensed Infant/Toddler settings. Objective: Continue to support collaboration with community programs to facilitate ongoing school readiness services for EHS and Maui County families. Goal 2: Increase the number of EHS children transitioning to Head Start or Community Preschool settings after aging out of EHS by facilitating seamless and well-coordinated services for families to support their children's success in education. Objective 2a: Provide consultation and training for families and staff to facilitate and understand a continuum of services for children. Objective 2b: Collaborate with Head Start and other community Preschools to become familiar with programs. Goal 3: Integrate and implement the revised School Readiness Goals (SRG) plan to ensure all children and families receive high-quality, comprehensive services. Objective 3a: Align curriculum, assessment, and professional development to program school readiness goals. Objective 3b: MFSS EHS program staff, families, partners, and governing boards will be familiar with MFSS EHS School Readiness goals. Objective 3c: Classroom Environments/interactions and Home Visits will reflect positive, responsive, and intentional interactions between staff-to-child, parent-to-child, and staff-to-parent. Goal 4: To improve children and families' overall health, development, and family outcomes based on planning and achieving Specific, Measurable, Attainable, Realistic, Time-bounded (SMART) goals. Objective: Provide professional development for all staff to be proficient in delivering program services, facilitating healthy and strong families for positive child and family outcomes. Goal 5: MFSS EHS services will increase responsiveness and compatibility with Pacific Island cultures and other identified cultures of program participants. Objective 5a: Provide supportive services that respect and promote the cultures and languages of participating families and children. Objective 5b: Socializations and Monthly Parent Meetings will be cultural relevant for families.
Geographic Coverage Served	Based on the demographic make-up of eligible children and families of our community assessment, MFSS EHS's focus is primarily on the island of Maui, where the greatest need is. The service areas are prioritized as follows based on the number of EHS-eligible children and families: 1) Central Maui which includes Kahului and Wailuku; 2) Lahaina; 3) Upcountry (which includes the towns of Makawao/Haiku/ Pukalani/ and Paia); 4) the South Maui town of Kihei; and the rural district of 5) Hāna, where there is only one Infant/toddler childcare available on that side of Maui. This infant/toddler child development center is Hale Hi'ipoi, which MFSS also runs.
Public Purpose or Need Served	The purpose of EHS is to promote the school readiness of low-income children by enhancing their cognitive, social, and emotional development in a learning environment that supports children's growth in language, literacy, mathematics, science, social and emotional functioning, creative arts, physical skills, and approaches to learning; and through the provision to low-income children and their families of health, educational, nutritional, social, and other services that are determined, based on family needs assessments, to be necessary.
Target Population Served	MFSS EHS prioritizes to recruit and select the following children and families: a. Homeless; b. Child in foster care; c. Children with disability or suspected disability; d. Teen parents under the age of 18; e. Low-income; and f. Receiving public assistance [Temporary Assistance for Needy Families (TANF) or Social Security Income (SSI)]. When prioritizing applicants, MFSS also looks at other family circumstances that are considered risk factors. These include children with special needs (needing early interventions/Part C), teen parents, children at risk of foster care (involvement with Child Welfare Services, Voluntary Case Management, or Family Strengthening Services), single-parent households, pregnant and under 18 years old, and any history or current domestic violence, mental health, or substance abuse issues. MFSS EHS focuses on these families because they are at high risk for child abuse and neglect.

Summary and Outcomes

Measure(s) of Effectiveness	MFSS EHS intends to serve 119 unduplicated persons with the following Outcomes: Outcome 1: 119 pregnant women and children enrolled in EHS will receive services that promote or provide a learning environment that supports children's growth in language, literacy, mathematics, science, social and emotional functioning, creative arts, physical skills, and approaches to learning. Measures: Weekly, monthly, quarterly reports, internal monitoring; Parent pre/post surveys; Child Developmental Teaching Strategies Assessments
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Outcome 2: 100% of all newly enrolled EHS children and pregnant women will receive information on services that promote health, educational, nutritional, social developmental based on Family Assessment. Measures: Ongoing Family Assessment reports; Monthly Family Engagement Services reports

Outcome 3: 100% of enrolled families will receive referrals based on identified needs from their Family Partnership Agreements (FPA).

Measures: Family Services Monthly Reports

Projected Annual Timeline

All outcomes for the EHS services are projected to be achieved by July 31, 2026, marking the completion of the program year. EHS operates on an annual cycle from August 1 through July 31, which allows the program to provide continuous, year-round support to enrolled children and families. This timeline ensures that all developmental, educational, and family engagement goals outlined in the program plan are met within the designated program year. By July 31, 2026, the EHS team anticipates completing all planned activities, assessments, and evaluations to measure child and family outcomes, ensuring full alignment with federal performance standards and program objectives before the start of the next program year.

Quality Assurance and Evaluation Plans

We are continuously assessing the quality of our programs and services through our Performance Quality Improvement (PQI) process. Our PQI Committee systematically reviews and evaluates the effectiveness of our services by comparing planned outcomes with actual outcomes. We document observed difficulties and make necessary changes to improve the quality of our service delivery.

For record-keeping and reporting purposes, our EHS program has been utilizing ChildPlus Management System, a comprehensive data tracking and reporting system that are aligned with the Head Start Program Information Reporting. EHS staff enters all data into this system that provides information for program planning, management, and improvement of quality services.

For the overall evaluation of our program, we conduct an Annual Participant Survey where we obtain participants' feedback on program satisfaction. We ask participants to evaluate how our program have helped them in achieving their goals, whether they would recommend our services to others, how they feel about their MFSS worker, how their MFSS worker have respected their culture or their way of living, whether we have provided them the information they need, how MFSS staff have interacted with them and with each other, and encourage them to give us recommendations for improvement. In addition, for every family day, our Policy Council, Continuous Quality Improvement Committee, and Health Services Advisory Committee have parent and community members. We regularly solicit from them their input and feedback regarding our program.

EHS program is required by the Office of Head Start to complete and submit a Program Information Report (PIR) which includes aggregated program data on enrollment, eligibility, transitions and turnover, race/ethnicity/languages of participants, program staff and qualifications, and child and family services (including health insurance and medical/dental homes of children and pregnant women, access to ongoing health care, immunizations, mental health services, disabilities services, developmental screenings, family services, father engagement, and services to homeless families). Our EHS staff uses the ChildPlus Professional Head Start Management Software to track needed data which helps them to assess services and make changes as necessary. They also use My Teaching Strategies, an online ongoing assessment system, to track children's progress in developmental areas including cognitive, language, motor development, social-emotional, math, and literacy. EHS staff members enter daily and weekly observations and are able to subscribe to individualized lesson plans in all areas. In a trimester timeline, staff members are able to generate a report showing progress in these areas and the report is shared with the parents. Once the child ages out of the program, the report can be forwarded to the next provider so their approach to the child is developmentally appropriate.

The results of the PIR, School Readiness Reports from Teaching Strategies GOLD, and Self-Assessment are used to inform the EHS Leadership Team, Policy Council, and Board, in planning and decision-making for the program. This may include adjustments to service areas, how to prioritize families and children to enroll, program options, staffing, health and safety practices, and training and technical assistance plan for staff.

Scope of Work

The purpose of EHS is to promote school readiness of eligible children by enhancing their cognitive, social, and emotional development in a learning environment that supports their growth in language, literacy, mathematics, social and emotional functioning, physical skills, and approaches to learning. EHS also provides health, educational, nutritional, social, and other services to low-income children and their families based on family and community needs assessments. Due to the cost of services, MFSS EHS-funded enrollment will be 90 expectant mothers or infants and toddlers 0-36 months old in FY2025 and FY2026, participants in the 14 Home-Based (HB) program option, and 76 through the Center-Based (CB), Family Child Care Partnership (FCCP), and Child Care Partnership (CCP) program options. The HB option is appropriate for expectant families and families with 0-36-month-old infants and toddlers in rural areas where transportation is a significant issue. Having a home visitor visit their homes weekly provides them with early childhood development information and resources for their children. We also offer socialization opportunities at least twice a month to allow parents and children to interact with other families and to reduce their isolation. The CB, FCCP, and CCP options are more appropriate for families who are going to school or training, seeking a job, or returning to work.

- The program uses Teaching Strategies GOLD for ongoing assessment to measure child outcomes.
- The program utilizes a tracking system, called ChildPlus, with an individualized Medical Event Schedule and Screening Event Schedule to ensure completion of developmental, sensory, and behavioral screenings within 45 days of children's entry into the program.
- The contracted Nutrition Specialist/Registered Dietitian provides nutrition consultation to families, conducts staff training, and oversees the ongoing monitoring of the program's nutrition services.
- The contracted Mental Health Specialist provides information and support in responding to children's behaviors and, when needed, counseling for parents.
- EHS staff members seek input from parents through questionnaires, telephone contacts, newsletters, and the Self-Assessment process. Parents are provided a Resource Guide to help them access other needed resources based on their Family Partnership Agreements.
- HB participants are provided 1.5-hour home visits weekly (minimum of 48 home visits per child each program year) and offered two (2) socializations each month.
- CB Centers, FCCPs, and CCPs are open for at least 154 days per program year. The Infant/Toddler Teachers conduct at least two (2) home visits per child per program year.

Through information received during home visits, pregnant women will have healthy birth outcomes. Our comprehensive health (physical, dental/oral, nutrition, mental) services will promote disease prevention and healthy lifestyles for families and their children. Our CB services help parents achieve self-sufficiency by enabling them to pursue education, professional growth, and full-time employment. Parents will be ready to advocate for their children's needs and take on leadership roles by engaging in program activities. The program will assist Maui County in building and retaining Licensed Child Care Providers through the EHS partnerships. MFSS EHS partnerships provide a supportive network for providers focusing on owning a small business, quality of child development services, and Professionalism. With these successful partnerships, additional child care slots will be available for families in Maui County. Families will also receive Family Support workers to assist with ongoing family challenges and successes.

Financial Information

Q1 Requested Amount	\$164,159.00	Q3 Requested Amount	\$205,200.00
Q2 Requested Amount	\$164,159.00	Q4 Requested Amount	\$287,277.00
Sources of Funding	For MFSS Early Head Start we are seeking funding from these sources: * Hawaii Community Foundation - \$100,000 * Samuel N and Mary Castle Foundation - \$50,000 * County of Maui - \$70,000	State and Federal Tax Credits	Maui Family Support Services, Inc. has not received any state or federal tax credits in the past three years, and the agency does not anticipate receiving any in Fiscal Year 2026.
State and Federal Contracts and Grants	In Fiscal Years 23, 24 & 25, MFSS received the following funding: * State Department of Human Services - \$109,695.35 * Maui United Way - \$33,740.25 * Castle Foundation - \$170,197.15 * Hawaii Community Foundation - 110,350 * Federal Administration for Children and Families (ACF)/Office of HS - \$5,955,885.72 * County of Maui - \$210,000 * State of Hawaii, Child and Adult Care Food Program - \$208,712.14 In FY 26, MFSS is expecting to receive the following grants: * County of Maui - \$70,000 * ACF/Office of HS - \$1,687,813 * Castle Foundation - \$50,000 * Hawaii Community Foundation - \$60,000 * State of HI, CACFP - \$65,000	Prior FY Balance of Unrestricted Assets	\$350,000

Experience, Capability, and Personnel

Skills and Experience	MFSS has implemented Early Head Start (EHS), an evidence-based, federally-funded program, since 1998. This program serves low-income pregnant women and families with children up to 3 years of age on the island of Maui to increase families' self-sufficiency and children's school readiness. In partnership with EHS parents, MFSS EHS staff promotes early childhood education and healthy development using an evidence-based curriculum. MFSS has 119 funded EHS slots. Because enrollment slots are limited and we have a long waitlist, children who are Homeless and in foster care are prioritized in our EHS Child Development Centers in Wailuku, Waiale, Lahaina, 11 licensed Family Child Care Partnerships, and one (1) Child Care Partnership in Hāna. Children in foster care are categorically eligible in our program, giving children who have been victims of child abuse and neglect (CAN) an opportunity for increased child development support. MFSS EHS home visiting services include family strengthening, increasing protective factors, and decreasing co-occurring risk factors for CAN. Specialists in education, disabilities, health, mental health, and nutrition provide services to promote optimal child development and address suspected or confirmed developmental delays. In Program Year 2024, MFSS EHS served 106 families, 116 children, and four (4) pregnant women.
Facilities	MFSS operates its main office at 1844 Wili Pa Loop in Wailuku, Maui. This centrally located, two-story, 9,240-square-foot facility is accessible by public bus and houses EHS classrooms, a Child Development Center, administrative offices, and conference rooms. The building is fully ADA-compliant, with accessible entrances, restrooms, parking, and play areas to accommodate individuals with disabilities. MFSS ensures a safe and secure environment for staff and clients, including crime victims. A FOB key system restricts building access, and 24/7 video surveillance monitors the premises. Meeting rooms and shared spaces are sanitized regularly to maintain a clean, healthy environment, with additional cleaning conducted after each use. In addition to the Wailuku headquarters, MFSS maintains satellite offices on Moloka'i and Lāna'i to serve families across Maui County. The Lāna'i office is located in the Dole Administrative Building at 730 Lāna'i Avenue in Lāna'i City, and the Moloka'i office is located at 107 B Ala Malama Avenue in Kaunakakai. Both satellite locations are ADA-compliant, centrally located within their respective communities, and follow the same safety, security, and sanitation protocols as the main office. These sites ensure that services—including those for victims of crime—are available to families in remote and rural areas who may otherwise face barriers to access.
Proposed Staffing and Service Capacity	The MFSS EHS Leadership Team consists of the following members: the Director of Early Childhood Education, the Associate Director, the Health/Disabilities Specialist, the Family and Community Engagement Specialist, the Mentor Coach, and the Child Development Specialist. This team meets monthly to discuss updates regarding the overall EHS program and its content areas, staff training needs, and other issues impacting program operations and services. During these meetings, they review ongoing monitoring reports. The Director of Early Childhood Education oversees and supports all members of the Leadership Team, including the contractors for the Mental Health Specialist and Nutrition Specialist. Home Visitors receive supervision, direction, and support from the Director of Early Childhood Education. They meet with their supervisor at least once a week for administrative support and reflective supervision. Teachers and Teacher Aides receive guidance from the Associate Director, while Family Support Partners are supported by the Family and Community Engagement Specialist. Both Home Visitors and Teachers receive ongoing assistance in implementing program goals, objectives, and services. The qualifications of the Leadership Team members are as follows: - The Director of Early Childhood Education holds a Bachelor's Degree in Early Childhood Education and has over 20 years of experience in managing and supervising early childhood programs. - The Associate Director has an Associate Degree in Early Childhood Education and has worked in the ECE field for 18 years. - The Family and Community Engagement Specialist possesses an Associate's Degree in Human Services and holds a Family Specialist Credential. - The Child Development Specialist has a Bachelor's Degree in Early Childhood Education and 15 years of experience in the field. - The Mentor Coach holds a Bachelor's Degree in Human Services and has over 10 years of experience in both human services and early childhood education. - The Health/Disabilities Specialist is a Certified Nursing Assistant and has been with the program for nearly two years. Staff Position(s) and Compensation Chief Executive Officer: \$107,119 Chief Financial Officer: \$83,023 Director of Early Childhood Education: \$79,736

Other Information

Pending Litigation	Maui Family Support Services, Inc. does not have any pending litigation or outstanding judgment.
Special Licensure or Accreditations	Maui Family Support Services, Inc. is accredited by the Council on Accreditation (COA) through June 2027. All MFSS Early Head Start (EHS) Child Development Centers, Family Child Care Providers, and Child Care Partners are licensed by the State of Hawaii, Department of Human Services. MFSS EHS has earned the National Head Start Association designation as a Program of Excellence from 2022-2027.
Private Educational Institutions	This grant application WILL NOT support or benefit a sectarian or non-sectarian private educational institution.

Confirmations

Documentation of Federal Impacts	☒		
Hawaii Compliance Express Certificate	☒	Active Status with the Hawaii AG	☒
IRS Determination Letter	☒	Certificate of Good Standing by the DCCA	☒
Records Retention Policy	☒	By-laws or Corporate Resolutions	☒
Authorized Representative Certification	☒	Signee Title	Chief Executive Officer

System Information

Application Type	Act 310 Nonprofit Grant Application	Applied Date	10/24/2025, 3:32 PM
Owner Name	Grants Management	Category	Grant Application
Created By	Edeluisa Baguio Larena, 10/22/2025, 12:07 PM	Created Date	10/22/2025, 12:07 PM
Last Modified By	Geneveive Kosay, 10/26/2025, 7:50 PM	Last Modified Date	10/26/2025, 7:50 PM

Files

Maui Family Support Services_Budget Forms

Last Modified **10/24/2025, 2:16 PM**
Created By **Edeluisa Baguio Larena**

Maui Family Support Services_DCCA

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Maui Family Support Services_AGForm

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Maui Family Support Services_IRSLetter

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Maui Family Support Services_RecordPol

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Maui Family Support Services_Bylaws

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Maui Family Support Services_EHS_Sustainability Plan

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Maui Family Support Services_Org Chart

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Maui Family Support Services_ImpactDocs

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Maui Family Support Services_HCE_Certificate

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09CH012778-01-01 EHS Year1			
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